

CLERK'S OFFICE

APPROVED

Date: 11-17-09

Submitted by: Chair of the Assembly at the
Request of the Mayor

Prepared by: Purchasing Department

For reading: November 17, 2009

ANCHORAGE, ALASKA

AR No. 2009-278

1 **A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THE SUM OF**
2 **THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM**
3 **REVENUES FROM THE AREAWIDE GENERAL FUND (101) TO THE 2009 GENERAL**
4 **OPERATING BUDGET (FUND 101), PURCHASING DEPARTMENT, FOR THE PAYMENT OF**
5 **FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL**
6 **PROPERTY.**
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11 THE ANCHORAGE MUNICIPAL ASSEMBLY RESOLVES:
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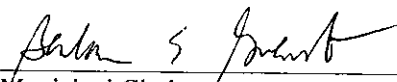
13 **Section 1.** The sum of Thirty-three Thousand Dollars (\$33,000) is hereby appropriated from anticipated
14 unearned program revenues from the 2009 Areawide General Fund (101), to the 2009 Operating Budget (Fund
15 101), Purchasing Department, professional services account, for payment of fees and expenses associated with
16 the disposal of surplus/excess municipal property.
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18 **Section 2.** This resolution shall be effective immediately upon passage and approval by the Assembly.
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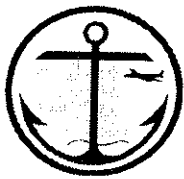
20 PASSED AND APPROVED by the Anchorage Municipal Assembly this 17th day of November,
21 2009.
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26 Chair
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28 ATTEST:
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32 Municipal Clerk
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35 **Department of Appropriation:**
36 Purchasing Department: \$33,000



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

AM No. 633-2009

Meeting Date: November 17, 2009

From: Mayor

Subject: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE AREA-WIDE GENERAL FUND (101) TO THE 2009 GENERAL OPERATING BUDGET (FUND 101), PURCHASING DEPARTMENT, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

The attached Resolution is requested to appropriate Thirty-Three Thousand Dollars (\$33,000) from anticipated unearned program revenues to the Purchasing Department's contract services budget for the purpose of paying commissions, fees, and miscellaneous expenses associated with the disposal of surplus, excess, and lost & found property.

The Purchasing Department is responsible for the disposal of property that has met its useful life, is excess or surplus to the municipality, and is ready for disposal action. The Department utilizes various means and methods to accomplish these disposal actions by either trading units in to offset costs of replacement property, direct exchange/sale actions through an invitation to bid process, auction disposal, or through direct donation to non-profit and other community based organizations. The most common of these processes is the use of a contract auctioneer to sell municipal property through an outcry auction process.

Estimating the amount of property that will be disposed of from one year to the next is often a best guess based upon actual and historical activity from previous years. This year, the Department programmed \$77,000 in direct expenses that would be payable to the contract auctioneer for providing outcry auctions for the municipality. Both the amount of disposable property and the associated fees have exceeded the Department's expectations. As such, an additional appropriation of \$33,000 is needed to pay the anticipated fees and costs for the remainder of the 2009 calendar year. The gross receipts generated by the sale of municipal property directly offsets the expenses of the contract auctioneer through anticipated program revenues budgeted by the Purchasing Department.

The accounting detail is as follows:

Revenue	Name	Amount
101-1912-9499	Reimbursed Cost	\$33,000
Expenditures	Name	Amount
101-1912-3101	Professional Services	\$33,000

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE AREA-WIDE GENERAL FUND (101) TO THE 2009 GENERAL OPERATING BUDGET (FUND 101), PURCHASING DEPARTMENT, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

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2 Recommended by: Barton R. Mauldin, Purchasing Officer
3 Fund certification: Lucinda Mahoney, CFO
4 101-1912-9499 \$33,000
5 (Anticipated Additional 2009 Revenues)
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7 Concur: George J. Vakalis, Municipal Manager
8 Respectfully submitted: Daniel A. Sullivan, Mayor
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Type: AR_FundsApprop - Funds Approp Resolution

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THE SUM OF THIRTY-THREE THOUSAND DOLLARS (\$33,000) FROM ANTICIPATED UNEARNED PROGRAM REVENUES FROM THE AREAWIDE

Title: GENERAL FUND (101) TO THE 2009 GENERAL OPERATING BUDGET (FUND 101), PURCHASING DEPARTMENT, FOR THE PAYMENT OF FEES AND EXPENSES ASSOCIATED WITH THE DISPOSAL OF SURPLUS/EXCESS MUNICIPAL PROPERTY.

Author: roysters

Initiating Dept: Purchasing

Description: A Resolution appropriating \$33,000 to the Purchasing Dept.

Date Prepared: 10/29/09 10:55 AM

Director Name: Barton R. Mauldin

Assembly Meeting Date: 11/17/09

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
Clerk_Admin_SubWorkflow	11/4/09 12:14 PM	Exit	Joy Maglaqui	Public	008346
MuniManager_SubWorkflow	11/4/09 12:14 PM	Approve	Joy Maglaqui	Public	008346
Finance_SubWorkflow	10/30/09 10:17 AM	Approve	Lucinda Mahoney	Public	008346
OMB_SubWorkflow	10/29/09 4:02 PM	Approve	Marilyn T. Banzhaf	Public	008346
Purchasing_SubWorkflow	10/29/09 11:27 AM	Approve	Bart Mauldin	Public	008346
FundsAppropWorkflow	10/29/09 11:21 AM	Checkin	Shannon Royster	Public	008346